

# Brafferton & Helperby Parish Council Meeting Minutes

Wednesday 17 April 2024

Held in the Village Hall at 7.30pm

**Present:** Cllr Nigel Denison (Chairman), Cllr Andy Gale, Cllr Matt Boyle, Cllr Deirdre Brown, Cllr Peter Mitchell, Cllr Mark Darwin, Roger Clements (Clerk), and a member of the public (MoP).

1. Apologies for Absence
  - 1.1. Apologies were received from Cllr Pam Jackson-Vickers.
2. Declarations of Interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests
  - 2.1. No declarations were made.
3. Chairman's report:
  - 3.1. A suitable candidate had come forward for co-option to the Lands & Maintenance committee. The Council was pleased to co-opt Dan Knight onto the committee.
  - 3.2. A gardener – Ken Westerman - had been found to maintain the narrow borders running from the St Peter's lych gate. The Council still seeks someone to maintain the sloping border between the churchyard wall and 8 Bridge Street.
  - 3.3. Advice had been received that works are planned to the footpaths beside the Raskelf Road. No details are available but it is hoped that this work is in response to the Council's report on the condition of these paths.
  - 3.4. Chairman hopes to engage with Cllr Keane (North Yorkshire Council) on 26 Apr when he visits Helperby as part of his Yorkshire mayoral campaign.
4. Public Participation
  - 4.1. The MoP described the amended plan for the solar farm at Pilmoor - 15.5 refers – and introduced his research on Community Benefit (CB) grants from other solar farm projects. Chairman confirmed that the Council had already made its own submission for CB.
5. News from North Yorkshire Council (NYC)
  - 5.1. No information was available.
6. The minutes of the Council meeting held on 20 Mar 24 were confirmed to be a true record and were signed accordingly by the Chairman.
7. Clerk's report:
  - 7.1. Facebook was the Council's routine method of disseminating information received from NYC.
  - 7.2. A risk assessment had been produced for the Spring Event and a Responder's First Aid pack was ordered.
8. **Financial matters**
9. Clerk's financial report:
  - 9.1. The end of FY 2023/24 balance was £11,438.83 of which £4,388.63 was Community Infrastructure Levy (CIL) money which can only be spent on infrastructure. Consequently, the Council's effective reserves stood at £7,050.20 – this level of reserves was less than half that recommended for a council of our size and £10k would be a healthier position.
10. Budget FY 2024/25 review:
  - 10.1. Clerk and Chairman had reviewed the budget produced in Nov 23, identifying two potential savings totalling £500. Chairman proposed that these changes were adopted and the savings made be transferred into reserves – **resolved**.
11. The following accounts received were **approved** for payment:

|       |       |              |         |
|-------|-------|--------------|---------|
| 11.1. | YLCA  | subscription | £331.00 |
| 11.2. | Clerk | expenses     | £14.58  |
12. **Matters for Consideration**
  - 12.1. Spring Event on Sunday 5 May 24 – Cllr Boyle reported that families would be invited to come to the Sports Field from 1pm, with their BYO picnics, in time for touch rugby at

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2.30pm followed by Tug-o-War. Throughout the afternoon there will be stalls (bar, crafts, cakes, PIMMs bar and a raffle), a PA system, and music. The event will close at 5pm. First Aid cover is arranged and a First Responder First Aid kit has been purchased. Flyers are ordered and cllrs agreed to distribute same.

- 12.2. Event planning 2025 – it was noted that The Feast and Bonfire Night were now both organised by the Community Association (CA) whereas, in the past, both had been arranged by Helperby parish council. Chairman commented that the Council had no volunteer group of its own to run such events and thought the current arrangements worked well; he also confirmed that the Council would always consider making grants on a broadly equitable basis to each event.

### 13. Information on the following ongoing issues and decide further action where necessary

- 13.1. Cobbles project – nothing to report.

### 14. To consider the following Planning Matters

- 14.1. No new planning applications were received.

### 15. To receive the following Planning Decisions/information

- 15.1. Planning Application ZB24/00340/LBC, proposed solar panels to roof and insulation retrofit to loft room at Old Fountain Stores, Main Street, Helperby - awaiting decision by North Yorkshire Council
- 15.2. Planning Application ZB24/00167/MRC, variation of conditions attached to Planning Consent 19/00941/FUL - Change of use of land for the siting of 12 timber holiday cabins at Brafferton Manor Farm, Brafferton Manor Station, Brafferton - **granted** by North Yorkshire Council
- 15.3. Planning Application ZB24/00065/FUL, construction of 2 dwellings on land at St Peter's Close, Brafferton - awaiting decision by North Yorkshire Council
- 15.4. Planning Application ZB24/00258/MRC to vary conditions 2,3,4 and 5 of reserved matters approval 22/00912/REM following outline approval 20/02428/OUT - **granted** by North Yorkshire Council
- 15.5. Planning Application ZB23/02461/FUL, proposed installation of solar farm comprising ground mounted solar PV panels and associated infrastructure at OS Field 5220, south of Pilmoor Grange, Pilmoor, Brafferton - awaiting decision by North Yorkshire Council
- 15.6. Planning Application ZB23/02384/FUL, proposed creation of a locally equipped play area at the Sports Ground, Back Lane, Helperby - awaiting decision by North Yorkshire Council
- 15.7. Planning Application ZB23/00771/OUT, outline planning application for 1 x dwelling with all matters reserved except access on land at Brafferton Manor, Brafferton – awaiting decision from North Yorkshire Council
- 15.8. **Planning Appeal** APP/02750/W/23/3332738 (Ref Planning Application 22/02422/FUL and 23/00058/REFUSE), construction of 4 dwellings adjacent telephone exchange, Back Lane, Helperby - **dismissed** by Government Inspector

### 16. Closing Matters

17. Matters for inclusion on the agenda for the next meeting

- 17.1. None was proposed.

18. The date of the Meeting for Parishioners followed by the Annual Meeting of the Council was confirmed as Wednesday 8 May 24. The meetings will run consecutively in the Waud Room, Helperby Village Hall commencing at 7.30pm. All parishioners are cordially invited to attend and to raise topics with the Council.