

Brafferton & Helperby Parish Council Meeting Minutes

Wednesday 15 November 2023
Held in the Village Hall at 7.30pm

Present: Cllr Nigel Denison (Chairman), Cllr Peter Mitchell, Cllr Pam Jackson-Vickers, Cllr Mark Darwin, Cllr Deirdre Brown, Cllr Matt Boyle and Roger Clements (Clerk).

1. Apologies for Absence
 - 1.1. Apologies were received from Cllr Gale.
2. Declarations of Interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests
 - 2.1. No declarations were made.
3. News from North Yorkshire Council (NYC) – Cllr Baker sent her apologies and submitted an email:
 - 3.1. No Cold Calling Zones (NCCZs) may be set up via Trading Standards at NYC. There are specific criteria to be met by streets or areas wishing to establish a NCCZ and interested parties should contact NYC Trading Standards for further information.
 - 3.2. 'Mysterious Mowbrees' take up residence in Northallerton! – this is the second augmented reality trail added to the Discover Hambleton app. Use a Smartphone app to find a heritage trail through Northallerton, developed in partnership with Historic England.
4. Public Forum
 - 4.1. Chairman reported a discussion with the Builder at the new Raskelf Road development regarding the visibility splay at its entrance which is obscured by tree/bushes to the west. NYC had advised that some additional tree felling and pruning would be required to achieve the required good view for traffic departing the site. Clerk to find out what additional work was planned.
 - 4.2. Chairman also reported that the Council's Traffic and Safety Issues report was ready for presentation to NYC - a site meeting to include the NYC Executive Member for Highways and Transportation would be set up in December at a date tbc.
 - 4.3. Christmas tree 'switch on' by Steve & Martine Laux planned for 5 pm on Saturday 2 Dec.
5. The minutes of the Council meetings held on 11 Oct 23 and 18 Oct 23 and the Lands & Maintenance committee on 1 Nov 23 were approved and signed accordingly by the Chairman.
6. New Correspondence received and action where necessary
 - 6.1. HVH £500 budgeted grant **approved** for playground maintenance and dovecote insurance.
 - 6.2. St Peter's PCC requested £1,000 grant for general churchyard maintenance – agenda item for next Council meeting.
 - 6.3. HVH grant request for projector – agenda item for next Council meeting.
7. Clerk's report
 - 7.1. An update had been received from NYC Public Right of Way (PROW) team - regarding Swing Bridge improvements - confirming that the work remains on the PROW programme in this financial year.
 - 7.2. A 'thank you' letter was received from NY Citizens Advice for the £100 grant made by the Council.
8. **Financial matters**
9. Clerk's financial report – there was little financial activity in the past month (see 12.1 below).
10. Clerk's National Joint Council for Local Government Services salary award from 1 Apr 23 was **approved**.
11. FY 2024/25 budget and precept – Clerk presented the budget, prepared in agreement with the Chairman, for FY 24/25. It was noted that the Council's reserves had been depleted by the unexpected requirement to fell two trees bordering the Raskelf Road; reserves had consequently fallen close to the minimum recommended level. Chairman proposed that the Council set a precept for FY 24/25 of £15,900 – Council **resolved** to do so.

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12. The following Payment Card Purchase (PCP) was noted:

12.1. The Poppy Shop Remembrance Day wreath £19.99 (PCP)

13. Matters for Consideration

13.1. Barrier across the footpath around the telephone exchange – this item was placed in abeyance as it had become part of the Access Scheme already presented to NYC (see minutes of the 18 Oct 23 meeting)

13.2. Council surgery on Saturday 1 Nov 23 – Cllrs Brown and Darwin ran the surgery which was timed to coincide with the Coffee Shop in the village hall. Several people raised points while others indicated that they had nothing to raise but supported the initiative. The next surgery to be held in March 24. Of the topics raised below the first 3 are already under consideration, the fourth thought to be beyond the means of the Council and the last will be researched:

13.2.1. Rutted condition of cobbles at Cross Green Villa.

13.2.2. Request for chicanes on village approach roads.

13.2.3. State of the pedestrian approach to the Helperby surgery entrance.

13.2.4. Request for community taxi/on call vehicle.

13.2.5. Does the Council have an Emergency Plan?

14. Information on the following ongoing issues and decide further action where necessary

14.1. Cobbles project – nothing further to report.

14.2. Neighbourhood plan – nothing further to report.

15. Planning Matters

15.1. No new planning applications had been received,

16. Planning Decisions/information

16.1. Planning Application ZB23/01929/CAT, pollarding of 6 x lime trees at The Doctor's House, Main Street, Helperby - granted by North Yorkshire Council.

16.2. Planning Appeal APP/G2713/W/3330399 (Ref Planning Application 22/02294/OUT and 23/00051/REFUSE, outline application for the construction of 4 x dwellings with all matters reserved except access on OS Field 7346, Boroughbridge Road, Brafferton) – awaiting decision by Government Inspector.

16.3. Street naming SNN/23/00121/NEWDEV on OS Field 0046, Brafferton – Townend Way confirmed by North Yorkshire Council.

16.4. Planning Application ZB23/02085/FUL – variation to Condition 2 on approved 28-dwelling development on Boroughbridge Road, Brafferton - awaiting decision by North Yorkshire Council.

16.5. Planning Application ZB23/01940/FUL, alterations and extension to 10 High Farm Cottages, Helperby – application withdrawn.

16.6. Planning Application ZB23/01779/FUL, retrospective application for works to dwellinghouse and driveway plus construction of kennels/stables ancillary to the enjoyment of the dwellinghouse - awaiting decision by North Yorkshire Council.

16.7. Planning Application ZB23/00990/FUL, for construction of new access road to fishing lakes and holiday cabins at Brafferton Coarse Fisheries, Brafferton - granted by North Yorkshire Council.

16.8. Planning Application ZB23/00771/OUT, outline planning application for 1 x dwelling with all matters reserved except access on land at Brafferton Manor, Brafferton – awaiting decision from North Yorkshire Council.

17. Closing Matters

18. Matters for inclusion on the agenda for the next meeting

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- 18.1. Grant applications from St Peter's PCC and Helperby Village Hall trustees
- 19. The date of the next Council meeting was confirmed as Wednesday 13 Dec 23