

# Brafferton & Helperby Parish Council Meeting Minutes

**Wednesday 20 September 2023**  
**Held in the Village Hall at 7.30pm**

**Present:** Cllr Nigel Denison (Chairman), Cllr Peter Mitchell, Cllr Pam Jackson-Vickers, Cllr Mark Darwin, Cllr Boyle, Roger Clements (Clerk) plus members of the public.

1. Apologies for Absence
  - 1.1. Apologies were received from Cllr Brown and Cllr Gale.
2. Declarations of Interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests
  - 2.1. No declarations were made.
3. News from North Yorkshire Council (NYC) – as a result of a family bereavement, Cllr Baker was unable to attend. The Council had sent a letter of condolence.
4. Public Forum
  - 4.1. Traffic calming: parents with children at St Peter's school using the walkways along Main Street were concerned about passing traffic which was perceived to be too close and often too fast. Chairman summarised the Council's plan to improve traffic calming and encouraged parishioners to read the minutes of the meeting of 26 July. A detailed plan was in preparation for presentation to NYC and the Cabinet member for traffic would be invited to see the issues at first hand.
  - 4.2. 20's Plenty: the Council had no position on the 20's Plenty campaign.
  - 4.3. High speed fibre installation: the company Quickline was about to begin installing fibre to each household. Helperby Village Hall and St Peter's church were both applying to be Community Hubs which would bring each onto the fibre network.
  - 4.4. Improvements to the barrier across the footpath linking Balk Avenue to Back Lane continued to be discussed with no final decision yet made.
5. The minutes of the Council meeting held on 26 Jul 23 were agreed to be a true record and were signed accordingly by the Chairman.
6. New Correspondence received
  - 6.1. Blocked drains were reported along the Raskelf Road and others noted on Main Street adjacent to the Old Brewery.
  - 6.2. A letter complained that sycamore trees planted along the bridleway to the Swale bridge were a poor choice and felling/replacement should be considered. This topic to be an agenda item at the next Council meeting.
7. Clerk's report
  - 7.1. The Helperby surgery date plaque had been re-laid and improvements to the entrance slope were under consideration.
  - 7.2. The Vehicle Activated Sign (VAS) was functioning well but data had proved difficult to download and the graphical representation was not easy to present to residents.
  - 7.3. The Union flag would be flown on 21 Oct to mark Trafalgar Day.
  - 7.4. The Access Report for improved wheelchair access had been distributed to councillors. The report would be passed to NYC via our Divisional Cllr. It was intended that Community Infrastructure Levy (CIL) monies would be used for some of the wheelchair access works and some CIL money was anticipated in October.
8. **Financial matters**
9. Clerk reported the balance of accounts to be £13,237.21, with the current end-of-year outturn likely to be in the order of £5k if the work at 11.1 is approved.
10. The following Payment Card Purchases (PCP) were noted and payment of accounts received were approved:
  - 10.1. HVH Room hire £195.00
  - 10.2. S Laux Cobbles work £70.00 ex Gracia payment

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10.3.	K&UOIDB	Drainage rates	£4.46
10.4.	S Laux	Gate hinges	£9.44
10.5.	Start Safety	Road sign	£71.92 (PCP)

### 11. Matters for Consideration

- 11.1. Canopy lift for the beech tree in the Pinfold, Brafferton – it was **resolved** to add the canopy lift to tree felling works already approved.
- 11.2. Funding of up to £200 (plus VAT) to manage the Remembrance Day road closure – it was **resolved** to engage Community Traffic Management to manage the road closure as an expenditure under the terms of s137 of the LGA 1972.
- 11.3. Cobbles Care - with some text amendments the document on 'How to look after your Cobbles' was approved for printing and distribution to relevant householders.
- 11.4. Council surgery held on 2 Sep 23 – the surgery was well attended and a wide range of topics were raised. Chairman summarised the topics covered: speeding and passage of large agricultural vehicles along Main Street; parking at the surgery; requests for the information about new kennels in Brafferton, requests for some new dog waste bins and the limited burial space at St Peter's churchyard. It was thought that the surgery fulfilled a valuable function and running it at HVH while the monthly Coffee Shop was open was the perfect time. It will be repeated approximately quarterly.

### 12. To receive information on the following ongoing issues and decide further action where necessary

- 12.1. Cobbles project – three areas are under consideration for improvement as money comes available (the link between Main Street and Drury Lane, the surgery entrance slope and drainage issues outside the Old Shop, Main Street)
- 12.2. Neighbourhood Plan (NP) – the NP team continue to find it difficult to find time to move the project forward. An application for government funding is under consideration.

### 13. To consider the following Planning Matters

- 13.1. No new applications were received.

### 14. To receive the following Planning Decisions/information

- 14.1. Planning Application ZB23/01670/FUL, siting of solar panels in field at Helperby Manor House, Stinton Lane, Helperby - awaiting decision from North Yorkshire Council.
- 14.2. Planning Application ZB23/01303/CAT, work to fell tree in a conservation area at Cross Green Villa, Helperby – granted by North Yorkshire Council.
- 14.3. Planning Application ZB23/01266/CAT, works to ash tree in a conservation area at The Old Shop, Helperby – granted by North Yorkshire Council.
- 14.4. Planning Application ZB23/00990/FUL, for construction of new access road to fishing lakes and holiday cabins at Brafferton Coarse Fisheries, Brafferton - awaiting decision from North Yorkshire Council.
- 14.5. Planning Application SNN/23/00066/NEWDEV, to consider street naming at development on OS Field 0046 on Boroughbridge Road – Broad Ford Drive and Pritchett Drive selected by North Yorkshire Council.
- 14.6. Planning Application ZB23/00771/OUT, outline planning application for 1 x dwelling with all matters reserved except access on land at Brafferton Manor, Brafferton – awaiting decision from North Yorkshire Council.
- 14.7. Planning Application 22/02422/REM, construction of 4 dwellings adjacent to telephone exchange, Back Lane, Helperby - awaiting decision by North Yorkshire Council.
- 14.8. Planning Application 22/01858/FUL, proposed construction of 2 x dwellings at St Peter's Close, Brafferton – awaiting decision by North Yorkshire Council.

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- 14.9. Planning Application 23/00374/FUL, construction of a SuDS Pond to serve the planned 28-dwelling development on the Boroughbridge Road – awaiting decision by North Yorkshire Council.

### 15. Closing Matters

16. Matters for inclusion on the agenda for the next meeting – the future for trees along the bridleway to the Swale bridge.
17. The date of the next Council meeting was confirmed as Wednesday 18 Oct 23