

Brafferton & Helperby Parish Council Meeting Minutes

Wednesday 18 October 2023
Held in the Village Hall at 7.30pm

Present: Cllr Nigel Denison (Chairman), Cllr Peter Mitchell, Cllr Pam Jackson-Vickers, Cllr Mark Darwin, Cllr Andy Gale, Cllr Alyson Baker (NYC), Roger Clements (Clerk) plus members of the public.

1. Apologies for Absence
 - 1.1. Apologies were received from Cllrs Brown and Boyle.
2. Declarations of Interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests
 - 2.1. Cllr Denison declared an interest in item 16.1.
3. News from North Yorkshire Council (NYC)
 - 3.1. Cllr Baker advised that NYC was currently running a consultation on polling districts and polling stations and encouraged the council to submit a response. Chairman commented that a response to the NYC consultation on housing strategy was also in preparation.
4. Public Forum – see 6.1.
5. The minutes of the Council meeting held on 20 Sep 23 were accepted as a true record and signed accordingly by the Chairman.
6. New Correspondence received plus action where necessary
 - 6.1. Email ref re-positioning of 30 mph on York Road – a parishioner raised the issue of access into/from Stinton Lane which is about 400m south of the 30mph sign on the York Road. Visibility is limited, there is no road junction sign and traffic commonly passes at 60mph. It was also observed that the Helperby Hall walled garden wedding venue was also beyond the 30mph area and it generated additional pedestrian and vehicle traffic accessing the site. Consideration will be given to adding a move of the 30mph sign the Council's traffic calming plan (see item 14.2)
 - 6.2. Donation request from NY Citizens Advice – CA continued to provide advice to parishioners whenever required and it was **resolved** to grant a donation of £100 to NYCA.
7. Clerk's report – no date for the works, agreed in January 23, to the river Swale 'Swing Bridge' has been announced; NYC Public Rights of Way team has been asked for an update.
8. **Financial matters**
9. Clerk's financial report – the budget and suggested precept for FY 24/25 will be presented to Council at the November meeting.
10. Bank reconciliation by the Financial Working Group (FYC) – Afternote: the FYC carried out the check outside of the meeting and reported the reconciliation to be in order.
11. Council's enquiry on the process used by NYC for allocation of Community Infrastructure Levy (CIL) money. CIL money is levied on a developer, calculated on the gross floor area of the development, a percentage of which (around 15%) is passed to the parish council and locally the balance goes into a Hambleton area account for use on infrastructure throughout its area. An Infrastructure Delivery Plan (IDP) for Hambleton area then determines where that money is spent. If the parish council is to bid for financial support for its own infrastructure projects, it will need to produce a prioritised list to be presented for inclusion on the IDP by its Divisional Councillor. It was agreed that the Council would press ahead with the production of such a list.
12. Purchase of Christmas tree and addition lighting
 - 12.1. As provision of power to the lights remains limited at present, it was **resolved** to delay new lighting until 2024 and to purchase a Christmas tree and ancillaries for 2023 up to the value of £150.
13. Payment Card Purchases (PCP) and accounts received were noted or confirmed for payment:

13.1.	RBLI	poppy wreath	£19.99 (PCP)
13.2.	National Allotment Society	subs	£66.00
13.3.	N Buchanan	urban grass cutting	£1,650

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14. Matters for Consideration

- 14.1. Preparations for Remembrance Day service road closure – the road closure had been approved by NYC and volunteers had come forward to set out the necessary road signs.
- 14.2. Council's traffic calming plan – the plan was close to completion and the NYC Cabinet member for highways and transportation will be invited to join a site meeting to discuss each feature.
- 14.3. Barrier across the footpath around the telephone exchange – the barrier consisted of 2 metal obstructions placed too close together to allow wheelchairs and some pushchairs to pass. The issue had been included in the Council's Access Report for wheelchair and pushchair users'; Cllr Baker was requested to pass the Council's Access Report to NYC. The barrier will be included in the site meeting discussed at item 14.2.

15. Information on the following ongoing issues with action where necessary

- 15.1. Cobbles project – the Council is considering work to cobbles at Drury Lane (by the Golden Lion), the surgery approach and at a drainage issue in front of The Old Shop.
- 15.2. Neighbourhood plan – no report.

16. Planning Matters

- 16.1. Planning Application ZB23/01929/CAT, pollarding of 6 x lime trees at The Doctor's House, Main Street, Helperby (the Chairman stood aside and Cllr Mitchell took the Chair for this item) - the Council had no objection to the application.
- 16.2. Planning Appeal APP/G2713/W/3330399 (Ref Planning Application 22/02294/OUT and 23/00051/REFUSE, outline application for the construction of 4 x dwellings with all matters reserved except access on OS Field 7346, Boroughbridge Road, Brafferton) – Council agreed to re-submit its original objections with emphasise on access and road safety issues.
- 16.3. Street naming SNN/23/00121/NEWDEV on OS Field 0046, Raskelf Road, Brafferton – the Council did not like the proposed name of Rowan Drive/Way and instead opted for Nelson Way (Afternote: government rules preclude the use of Nelson Way. Research revealed that, decades ago, two carriageways had run north and south of the Raskelf Road, near the development, named Insect Lane and Bowze Drive respectively and additionally the field where the development is under construction is known as Townend Field. Subsequently, the street names proposed were Bowze Drive/Way and Townend Drive/Way).

17. Planning Decisions/information

- 17.1. Planning Application ZB23/01940/FUL, alterations and extension to 10 High Farm Cottages, Helperby – awaiting decision by North Yorkshire Council.
- 17.2. Planning Application ZB23/01779/FUL, retrospective application for works to dwellinghouse and driveway plus construction of kennels/stables ancillary to the enjoyment of the dwellinghouse - awaiting decision by North Yorkshire Council.
- 17.3. Planning Application ZB23/01670/FUL, siting of solar panels in field at Helperby Manor House, Stinton Lane, Helperby – granted by North Yorkshire Council.
- 17.4. Planning Application ZB23/00990/FUL, for construction of new access road to fishing lakes and holiday cabins at Brafferton Coarse Fisheries, Brafferton - granted by North Yorkshire Council.
- 17.5. Planning Application ZB23/00771/OUT, outline planning application for 1 x dwelling with all matters reserved except access on land at Brafferton Manor, Brafferton – awaiting decision from North Yorkshire Council.

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- 17.6. Planning Application 22/02422/REM, construction of 4 dwellings adjacent to telephone exchange, Back Lane, Helperby - refused by North Yorkshire Council.
- 17.7. Planning Application 22/01858/FUL, proposed construction of 2 x dwellings at St Peter's Close, Brafferton – granted by North Yorkshire Council.
- 17.8. Planning Application 23/00374/FUL, construction of a SuDS Pond to serve the planned 28-dwelling development on the Boroughbridge Road – granted by North Yorkshire Council.

18. Closing Matters

- 19. Matters for inclusion on the agenda for the next meeting
 - 19.1. No matters were raised.
- 20. The date of the next Council meeting was confirmed as Wednesday 15 Nov 23